

# FOOD AND DINING TRAVEL EXPENSE CALCULATOR

Employee Name

Department

Purpose of Trip

Destination

Start Date

End Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Add Row

Calculate Totals

### Expense Summary

Total Dining Expenses **\$0.00**

Total Reimbursable **\$0.00**

Corporate Card Total **\$0.00**

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Approver Signature