

BILLING SHEET

Freelance Contract Labor

Invoice No: _____

Date: _____

Due Date: _____

CONTRACTOR INFO

Name: _____

Company: _____

Email: _____

Phone: _____

CLIENT INFO

Client Name: _____

Company: _____

Email: _____

Project: _____

DATE	DESCRIPTION OF LABOR / SERVICES	HOURS	RATE	TOTAL

Subtotal: _____

Tax / Other: _____

Total Due: _____

PAYMENT TERMS & NOTES

Empty rectangular box for stamp or logo.

Freelancer Signature

Client Approval Signature