

# MILESTONE BILLING

Statement No: \_\_\_\_\_

Date: \_\_\_\_\_

Due Date: \_\_\_\_\_

## FREELANCER INFORMATION

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

## CLIENT INFORMATION

Company: \_\_\_\_\_

Contact: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

## PROJECT DETAILS

Project Name: \_\_\_\_\_

Contract Ref: \_\_\_\_\_

NO.	MILESTONE DESCRIPTION	TARGET DATE	DATE COMPLETED	AMOUNT
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NO.	MILESTONE DESCRIPTION	TARGET DATE	DATE COMPLETED	AMOUNT
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**PAYMENT METHODS**

Bank Name:  
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Account Name:  
 -----

Account Number:  
 -----

IBAN / Swift:  
 -----

Subtotal:  
 \_\_\_\_\_

Tax / VAT:  
 \_\_\_\_\_  
 \_\_\_\_\_

**Total Due:**  
 \_\_\_\_\_

\_\_\_\_\_  
 FREELANCER SIGNATURE

\_\_\_\_\_  
 CLIENT APPROVAL SIGNATURE