

GOODS AND SERVICES TAX (GST) RETURN TEMPLATE

Form GSTR-3B (Simplified Monthly Return)

1. TAXPAYER DETAILS

GSTIN (GST Identification Number)

Legal Name of Registered Person

Trade Name (if any)

Financial Year

Tax Period (Month/Year)

Filing Date

2. DETAILS OF OUTWARD SUPPLIES AND INWARD SUPPLIES LIABLE TO REVERSE CHARGE

Nature of Supplies	Total Taxable Value	Integrated Tax (IGST)	Central Tax (CGST)	State/UT Tax (SGST)
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)				
(b) Outward taxable supplies (zero rated)			-	-
(c) Other outward supplies (nil rated, exempted)		-	-	-
(d) Inward supplies liable to reverse charge				
(e) Non-GST outward supplies		-	-	-

3. ELIGIBLE INPUT TAX CREDIT (ITC)

Details	Integrated Tax (IGST)	Central Tax (CGST)	State/UT Tax (SGST)
(A) ITC Available (whether in full or part)			
(1) Import of Goods			
(2) Import of Services			
(3) Inward supplies liable to reverse charge			
(4) All other ITC			
(B) ITC Reversed / Ineligible			
(1) As per rules & regulations			
(2) Others			

4. PAYMENT OF TAX

Description	Tax Payable	Paid through ITC (Integrated Tax)	Paid through ITC (Central Tax)	Paid through ITC (State Tax)	Tax Paid in Cash	Interest	Late Fee
Integrated Tax							
Central Tax							
State/UT Tax							

Declaration: I hereby solemnly declare and affirm that the information given herein above is true, correct and complete to the best of my knowledge and belief and nothing has been concealed therefrom.

Date: _____

Place: _____

Authorized Signature / Designation