

HOURLY EMPLOYEE TIMESHEET & PAYROLL CALCULATOR

Timesheet Period & Pay Details

Employee Name: _____

Employee ID: _____

Department: _____

Pay Period Start: _____

Pay Period End: _____

Hourly Rate (\$): _____

Day	Date	Time In	Time Out	Break (Min)	Regular Hours	OT Hours	Total Hours
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							
Sunday							
Total Hours:							

Total Regular Hours	
Regular Pay Rate (\$)	
Total Regular Earnings	
Total Overtime Hours	
Overtime Pay Rate (\$)	
Total Overtime Earnings	
Gross Earnings	
Deductions (Taxes, etc.)	
Net Pay	

Date: _____ Employee Signature _____

Date: Supervisor Signature