

# INITIAL DOWN PAYMENT ACKNOWLEDGMENT

Official Receipt & Agreement Form

Receipt No:

Date:

Project/Ref No:

## PARTY INFORMATION

Received From:

Received By:

Address:

Phone:

Email:

## SUBJECT PROPERTY / SERVICE DESCRIPTION

Description:

## PAYMENT INFORMATION

Payment Method:

- Cash
- Check
- Bank Transfer
- Credit/Debit Card

Ref/Check No:

Bank Name:

Financial Summary Description	Amount
Total Purchase Price / Contract Value	
<b>Initial Down Payment Received</b>	
Remaining Balance Outstanding	

The initial down payment specified above is received as partial payment towards the total contract value. Both parties acknowledge that this payment secures the commitment for the agreed property or services. The remaining balance shall be paid in accordance with the agreed-upon payment schedule or final contract terms.

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Authorized Representative Signature

Receiver

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**Payer Signature**

Customer / Client