

INVENTORY WRITE-DOWN JOURNAL

LEDGER PERIOD

JOURNAL NUMBER

DATE PREPARED

APPROVED BY (REF)

DATE	ITEM CODE / SKU	DESCRIPTION	REASON FOR WRITE- DOWN	QTY	ORIGINAL COST	NET REALIZABLE VALUE	WRITE- DOWN / UNIT	TOTAL WRITE- DOWN	ACCOUNT DR.	ACCOUNT CR.
TOTALS										

PREPARED BY (INVENTORY CLERK)

VERIFIED BY (INVENTORY MANAGER)

AUTHORIZED BY (FINANCIAL CONTROLLER)