

MONTHLY PENSION PAYABLE RECONCILIATION LEDGER

Pension Plan Administration & Control

Reconciliation
Period:

Date Prepared:

Prepared By:

Reviewed By:

Plan Name:

Plan Number:

SUMMARY OF PENSION PAYABLE ACCOUNT

Beginning Balance	Total Contributions (EE & ER)	Total Disbursements / Payments	Adjustments	Ending Balance (GL)

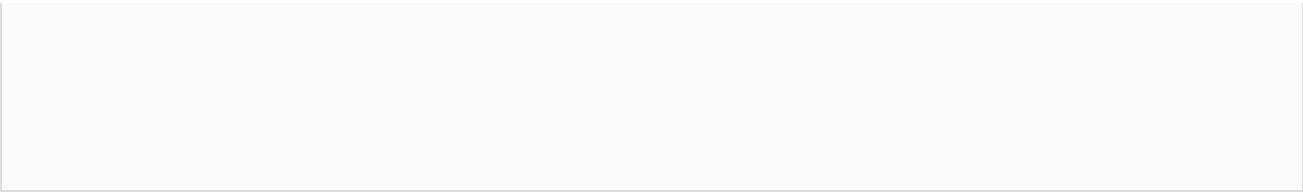
MONTHLY TRANSACTION LEDGER DETAIL

Date	Employee ID	Employee Name	Pensionable Earnings	EE Contribution	ER Contribution	Disbursements	Adjustments	Balance
Total								

RECONCILIATION TO TRUSTEE / BANK STATEMENT

Reconciliation Item Description	Amount
Ending Balance per General Ledger (Pension Payable Account)	
Add: Outstanding Contributions (Not yet remitted to Trustee)	
Add: Unallocated Deposits	
Less: Trust Disbursements in Transit	
Less: Prior Period Adjustments (Provide details below)	
Adjusted Ledger Balance	
Ending Balance per Trustee / Pension Bank Statement	
Unreconciled Variance (Difference)	

RECONCILIATION NOTES & ADJUSTMENTS



Prepared By (Signature & Date)

Reviewed By (Signature & Date)

Approved By (Signature & Date)