

# PART-TIME STAFF HOURS & PAYROLL CALCULATOR

## Employee Information

Employee Name:

Employee ID:

Department:

Hourly Rate (\$):

## Pay Period Information

Pay Period Start:

Pay Period End:

Payment Date:

Reference No:

Date	Day of Week	Time In	Time Out	Break (Min)	Regular Hours	Overtime Hours

Total Regular Hours	
Total Overtime Hours	
Gross Earnings	
Total Deductions	
<b>Net Pay</b>	

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**Employee Signature & Date**

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**Approver Signature & Date**