

\_\_\_\_\_  
-----  
-----  
-----

# RECEIPT

Receipt No: \_\_\_\_\_

Date: \_\_\_\_\_

## CUSTOMER & CONTRACT INFORMATION

Customer Name:

Address:

Contact No:

Contract No:

Contract Date:

Product/Service:

## PAYMENT DETAILS

Installment Number: Payment No. of

DESCRIPTION	AMOUNT
Total Contract Sale Amount	
Previous Balance Outstanding	
<b>Amount Paid This Installment</b>	
<b>Remaining Balance Outstanding</b>	

Amount in Words:

Payment Method:

Cash

Check (No. \_\_\_\_\_)

Card

Bank Transfer

\_\_\_\_\_  
RECEIVED BY (AUTHORIZED SIGNATURE)

\_\_\_\_\_  
PAID BY (CUSTOMER SIGNATURE)