

## STANDING ORDER STATEMENT

|                      |  |
|----------------------|--|
| Statement Date       |  |
| Statement No.        |  |
| Customer Account No. |  |

### BILLING TO

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### SHIPPING TO (IF APPLICABLE)

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### STANDING ORDER AUTHORIZATION DETAILS

| STANDING ORDER REF # | FREQUENCY | START DATE | PAYMENT METHOD |
|----------------------|-----------|------------|----------------|
|                      |           |            |                |

| ITEM CODE | DESCRIPTION OF GOODS / SERVICES | QTY | UNIT PRICE | TOTAL PRICE |
|-----------|---------------------------------|-----|------------|-------------|
|           |                                 |     |            |             |
|           |                                 |     |            |             |
|           |                                 |     |            |             |
|           |                                 |     |            |             |
|           |                                 |     |            |             |

|                     |  |
|---------------------|--|
| Subtotal            |  |
| Tax / VAT           |  |
| Shipping & Handling |  |
| Total Due           |  |

### TERMS & CONDITIONS OF STANDING ORDER

This billing statement reflects a pre-authorized recurring standing order transaction. The agreed amounts are scheduled to be charged or debited

automatically in accordance with the standing order authorization agreement signed by the customer. If you wish to modify, pause, or cancel this recurring shipment/billing, please notify us at least fifteen (15) business days prior to the next scheduled billing date.

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Customer Signature / Authorization Date

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Authorized Signatory / Company Representative