

Standard Employee Payroll Ledger

Employee Name:

Employee ID:

SSN / Tax ID:

Filing Status:

Pay Period Begin:

Pay Period End:

Payment Date:

Check/Ref Number:

1. EARNINGS	HOURS	RATE	AMOUNT
Regular Pay			
Overtime Pay			
Double Time Pay			
Sick Pay			
Holiday Pay			
Vacation Pay			
Bonus / Commission			
Gross Earnings (A)			

2. STATUTORY TAX WITHHOLDINGS	AMOUNT
Federal Income Tax (FIT)	
Social Security Tax (OASDI)	
Medicare Tax	
State Income Tax (SIT)	
Local / City Income Tax	
State Disability Insurance (SDI) / SUI	

2. STATUTORY TAX WITHHOLDINGS		AMOUNT
Total Tax Withholdings (B)		

3. PRE-TAX & POST-TAX DEDUCTIONS		AMOUNT
Medical / Health Insurance (Pre-Tax)		
Dental / Vision Insurance (Pre-Tax)		
Retirement / 401(k) (Pre-Tax)		
Flexible Spending Account (FSA)		
Garnishments / Child Support		
Other Post-Tax Deductions		
Total Deductions (C)		

NET PAY SUMMARY		AMOUNT
Gross Earnings (A)		
Less: Total Tax Withholdings (B)		
Less: Total Deductions (C)		
Net Pay (A - B - C)		

Employer Representative Signature

Employee Signature (Acknowledgment of Receipt)