

TAX DEDUCTIBLE ACTUAL CAR EXPENSE RECORD

Tax Year: _____

TAXPAYER / OWNER NAME:
 VEHICLE YEAR, MAKE & MODEL:
 DATE PLACED IN SERVICE:
 PRIMARY BUSINESS PURPOSE:

1. MILEAGE LOG (ANNUAL SUMMARY)

DESCRIPTION	ODOMETER READING	TOTAL MILES
Odometer Reading - January 1 (or date purchased/acquired)		
Odometer Reading - December 31 (or date sold/disposed)		
Total Miles Driven in Tax Year (A)		
Total Business Miles Driven (B)		
Commuting Miles Driven		
Other Personal (Non-Business) Miles Driven		
Business Use Percentage (Divide Line B by Line A)		%

2. ACTUAL VEHICLE EXPENSES

EXPENSE CATEGORY	DESCRIPTION / NOTES	ANNUAL COST (\$)
Gasoline, Oil & Fluids		
Repairs & Routine Maintenance (Tune-ups, oil changes, etc.)		
Tires, Parts & Accessories		
Auto Insurance		
Vehicle Registration & Licensing Fees (State/Local)		
Lease Payments (If vehicle is leased)		
Depreciation (If vehicle is owned)		
Garage Rent & Parking Fees (Residential/Base)		
Other Actual Expenses (Tolls, roadside assistance, etc.)		
Total Actual Operating Expenses (C)		\$

3. DEDUCTION CALCULATION

Total Deductible Actual Operating Expenses (Multiply Line C by Business Use %)		\$
Business Parking Fees & Tolls (Directly deductible; do not prorate)		\$
Deductible Auto Loan Interest (For self-employed individuals only; prorated by Business %)		\$
State & Local Personal Property Taxes (Prorated by Business %)		\$
TOTAL VEHICLE DEDUCTION (Sum of all lines above)		\$

TAXPAYER SIGNATURE:
 DATE: