VACATION ACCRUAL CASH OUT PAYROLL REGISTER

Company Name:

Pay Period Ending:

Processing Date:

Authorized By:

EMP ID	EMPLOYEE NAME	DEPARTMENT	ACCRUED BALANCE (HRS)	CASH-OUT REQUESTED (HRS)	HOURLY RATE ($)	GROSS PAYOUT ($)	ESTIMATED TAXES ($)	NET PAYOUT ($)
		Total:						

Prepared By (Payroll Specialist)

Reviewed By (Finance Manager)

Approved By (HR Director / Executive)