

# ANNUAL GENERAL LEDGER ACCOUNT RECONCILIATION

Fiscal Year: \_\_\_\_\_

Company Name: \_\_\_\_\_ Account Name: \_\_\_\_\_  
 Account Number: \_\_\_\_\_ Sub-Ledger: \_\_\_\_\_

Month	General Ledger Balance	Sub-Ledger Balance	Variance	Explanation / Adjusting Actions Required
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				

Total GL Balance (Year-End)	
Total Sub-Ledger Balance (Year-End)	
Unreconciled Difference	

\_\_\_\_\_  
 Prepared By (Signature & Date)
 \_\_\_\_\_
\_\_\_\_\_  
 Reviewed By (Signature & Date)
 Approved By (Signature & Date)