

# ANNUAL OFFICE SOFTWARE EXPENSE REPORT

Software Subscriptions & Licenses Tracker

COMPANY / DEPARTMENT

FISCAL YEAR

PREPARED BY

LAST UPDATED

TOTAL ALLOCATED BUDGET

ACTUAL ANNUAL SPEND

REMAINING BUDGET

ACTIVE SUBSCRIPTIONS

▼	▼	▼
▼	▼	▼
▼	▼	▼
▼	▼	▼
▼	▼	▼
▼	▼	▼

**Total**

NOTES & COMMENTS

