



# INVOICE

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Invoice No: \_\_\_\_\_

Date: \_\_\_\_\_

Due Date: \_\_\_\_\_

P.O. Number: \_\_\_\_\_

**INVOICE TO**

**SERVICE LOCATION**

**PROPERTY MANAGER**

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DATE	DESCRIPTION OF SERVICE / MAINTENANCE	QTY/HRS	RATE	TOTAL
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Subtotal: \_\_\_\_\_

Tax / VAT: \_\_\_\_\_

Total Due: \_\_\_\_\_

**PAYMENT TERMS & INSTRUCTIONS**

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