

TIMESHEET & PAYROLL LOG

Contractor / Freelancer

PAY PERIOD

Contractor Name:
Invoice / Log Ref:
Department / Project:
Hourly Rate:
Supervisor / PM:
Currency:

DATE	DAY	DESCRIPTION OF TASK / DELIVERABLE	HOURS	RATE	TOTAL AMOUNT

Total Hours	
Gross Payment	
Other Adjustments	
Net Amount Due	

Contractor Signature

Date: _____

Authorized Approval Signature

