

DELAYED PAYMENT ACKNOWLEDGMENT

RECEIPT & AGREEMENT TEMPLATE

Receipt No: _____

Date: _____

DEBTOR INFORMATION

Name/Company: _____

Address: _____

Contact No: _____

CREDITOR INFORMATION

Name/Company: _____

Address: _____

Contact No: _____

ORIGINAL TRANSACTION DETAILS

Invoice/Ref Number: _____

Original Due Date: _____

Original Amount Due: _____

Amount Paid to Date: _____

DEFERRED PAYMENT AGREEMENT TERMS

Total Outstanding Balance Deferred: _____

New Agreed Payment Date: _____

Late Payment Interest / Fee Rate (if applicable): _____

ACKNOWLEDGMENT & TERMS

The Creditor hereby acknowledges and agrees to the deferral of the outstanding balance specified above until the newly agreed payment date. The Debtor acknowledges the total outstanding amount is correct, unpaid, and owes this balance to the Creditor. Failure to fulfill the deferred payment by the new due date may result in immediate legal action, collection activities, and the imposition of late fees or interest as permitted by law.

DEBTOR AUTHORIZED SIGNATURE

Date:

CREDITOR AUTHORIZED SIGNATURE

Date: