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# DOWN PAYMENT RECEIPT

Receipt No: \_\_\_\_\_

Date: \_\_\_\_\_

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## CUSTOMER INFORMATION

Received From: \_\_\_\_\_

Contact No: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

## SALES ITEM & PAYMENT DETAILS

Description: \_\_\_\_\_

| Payment Description             | Amount |
|---------------------------------|--------|
| Total Contract Price            |        |
| <b>Down Payment Amount Paid</b> |        |
| Remaining Balance Due           |        |

Payment Method:

- Cash  
 Check  
 Credit Card  
 Bank Transfer

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Authorized Representative Signature

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Customer Signature