# EMPLOYEE SUI DEDUCTION & PAYROLL RECONCILIATION

State Unemployment Insurance (SUI) Tracking Sheet

**COMPANY NAME** _____

**SUI STATE ACCOUNT NUMBER** _____

**STATE** _____

**PAYROLL PERIOD (START - END)** _____

**PAY DATE** _____

**EMPLOYER SUI RATE (%)** _____

| Employee ID | Employee Name | Gross Wages | Exempt/Excess Wages | Subject SUI Wages | EE SUI Tax (If Applicable) | ER SUI Liability |
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| | **Totals:** | | | | | |

## SUI Liability Reconciliation

Total Subject SUI Wages _____

Employer SUI Tax Rate _____

Calculated Employer SUI Liability _____

Actual Employer SUI Liability (Per Register) _____

**Variance (Discrepancy)** _____

## Employee Deduction Reconciliation

Total Employee SUI Withheld _____

Total Employer SUI Liability _____

**Total SUI Remittance Amount Due** _____

Prepared By (Signature / Date)

Approved By (Signature / Date)