# FEDERAL TAX LEVY EMPLOYEE PAYROLL DEDUCTION TRACKER

Internal Revenue Service (IRS) Form 668-W (ICS) or 668-W (C)(DO)

## EMPLOYER INFORMATION

| | | | |
|---|---|---|---|
| **Employer Name** | | **Federal EIN** | |
| **Contact Person** | | **Phone Number** | |

## EMPLOYEE INFORMATION

| | | | |
|---|---|---|---|
| **Employee Name** | | **Social Security No. (SSN)** | |
| **Employee ID** | | **Pay Cycle / Frequency** | |

## LEVY DETAILS

| | | | |
|---|---|---|---|
| **Levy Reference / Case No.** | | **Total Levy Amount Owed** | |
| **Date Levy Received** | | **Filing Status (Part 3)** | |
| **Exemptions Claimed** | | **Exempt Amount per Pay Period** | |

## PAYROLL DEDUCTION & REMITTANCE LEDGER

| Pay Period End Date | Pay Date | Gross Pay ($) | Take-Home Pay ($) (Gross less mandatory deductions) | Exempt Amount ($) (From IRS Table) | Amount Levied / Remitted ($) | Remaining Levy Balance ($) | Remittance Date | Payment Method / Check / EFT # | Authorized Initials |
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Prepared By (Signature / Title) _____

Date _____

Approved By (Signature / Title)

Date