

FEDERAL UNEMPLOYMENT TAX DEPOSIT TRACKING LEDGER

Form 940 Record Keeping & Deposit Reconciliation

EMPLOYER NAME _____

TAX YEAR _____

EMPLOYER EIN _____

FUTA TAX RATE _____

TOTAL FUTA TAXABLE WAGES
TOTAL FUTA LIABILITY
TOTAL DEPOSITS MADE
BALANCE DUE / (OVERPAYMENT)

QUARTER	LIABILITY PERIOD END	FUTA TAXABLE WAGES	TAX LIABILITY	DEPOSIT DATE	AMOUNT DEPOSITED	EFTPS CONF. NUMBER	RECONCILED
Total:							

FUTA deposits are required semi-weekly or monthly based on liability thresholds. Quarterly deposits must be made if liability exceeds \$500. Generated for Record Keeping Purposes Only