

# INVOICE

Freelance Customer Support Specialist

Invoice No: \_\_\_\_\_

Date: \_\_\_\_\_

Due Date: \_\_\_\_\_

FROM

---

TO

---

| DESCRIPTION OF SUPPORT SERVICES | HOURS | RATE  | AMOUNT |
|---------------------------------|-------|-------|--------|
| _____                           | _____ | _____ | _____  |
| _____                           | _____ | _____ | _____  |
| _____                           | _____ | _____ | _____  |
| _____                           | _____ | _____ | _____  |
| _____                           | _____ | _____ | _____  |
| _____                           | _____ | _____ | _____  |

Subtotal: \_\_\_\_\_

Tax/Other: \_\_\_\_\_

**Total Due:** \_\_\_\_\_

---

## PAYMENT METHOD & INSTRUCTIONS

Bank Name: \_\_\_\_\_

Account Name: \_\_\_\_\_

Account No / IBAN: \_\_\_\_\_

BIC / SWIFT: \_\_\_\_\_

