General Ledger Adjustment

Adjustment No:	
Date:	
Posting Period:	

Prepared By:

Department:

Source Document:

Reason Code:

ACCOUNT NO.	ACCOUNT DESCRIPTION	DEBIT ($)	CREDIT ($)
	Total Adjustments:		

Detailed Explanation / Justification:

PREPARED BY

Date:

REVIEWED BY

Date:

AUTHORIZED APPROVAL

Date: