

JOINT-EMPLOYMENT PAYROLL COST DISTRIBUTION SHEET

Dual-Employment Contract Allocation & Cost-Sharing Record

Pay Period Start:		Pay Period End:	
Payment Date:		Reference Number:	

EMPLOYEE INFORMATION

Employee Name:		Employee ID:	
Employer A (Primary):		Employer B (Secondary):	
Job Title (Employer A):		Job Title (Employer B):	

COST ALLOCATION SPLIT RATIO

ENTITY	ALLOCATION PERCENTAGE (%)	ALLOCATED HOURS WORKED	HOURLY RATE / EQUIVALENT
Employer A			
Employer B			
Total Consolidated			

PAYROLL COST BREAKDOWN & DISTRIBUTION

COST COMPONENT DESCRIPTION	TOTAL CONSOLIDATED COST	EMPLOYER A PORTION	EMPLOYER B PORTION
Base Wages / Salary			
Overtime Pay			
Other Earnings / Allowances			
Gross Pay Subtotal			
Employer Taxes (FICA, FUTA, SUTA, etc.)			
Employer Pension / Retirement Match			
Employer Health Insurance Contribution			
Other Fringe Benefits			
Total Employer Liabilities Subtotal			
TOTAL PAYROLL COST DISTRIBUTION			

Notes / Cost-Sharing Adjustments

Authorized Signature - Employer A
Date:

Authorized Signature - Employer B
Date: