General Ledger Adjustment Sheet

Adjustment No: **Date:**

Prepared By: **Posting Period:**

Approved By: **Source Doc Ref:**

ACCOUNT NO.	ACCOUNT DESCRIPTION	DEBIT ($)	CREDIT ($)	DESCRIPTION / REFERENCE
	Total			

Reason for Adjustment / Detailed Explanation:

Prepared By (Signature)	**Reviewed By (Signature)**	**Authorized Approval (Signature)**
Date: / / 20___	Date: / / 20___	Date: / / 20___