INVOICE

Invoice No:
Date:
Due Date:

CLIENT / BILL TO

MATTER REFERENCE

Matter No:
Description:
Lead Attorney:

PROFESSIONAL SERVICES

DATE	ATTORNEY/STAFF	DESCRIPTION OF SERVICES RENDERED	HOURS	RATE ($)	TOTAL ($)

DISBURSEMENTS & EXPENSES

DATE	DESCRIPTION OF EXPENSE	AMOUNT ($)

Total Services:

Total Expenses:	
Tax/ VAT:	
Total Balance Due:	

WIRING & PAYMENT INSTRUCTIONS

Please remit payment within the specified terms. Bank transfer details are listed below:

Bank Name:

Account Name:

Account Number:

Routing/BIC/Swift: