

Two stacked dashed rectangular boxes for address or contact information.

INVOICE

INVOICENO.	
DATE	
DUE DATE	

CLIENT / BILL TO

Dashed rectangular box for client/bill to information.

REMIT PAYMENT TO

Dashed rectangular box for remit payment to information.

CASE / MATTER NAME
MATTER / FILE NUMBER
ATTENDING ATTORNEY / STAFF
JURISDICTION / COURT

DATE	ACTIVITY CODE	DESCRIPTION OF SERVICES / DISBURSEMENTS	HOURS / QTY	RATE	TOTAL
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