

LITIGATION SUPPORT AND FORENSIC ACCOUNTING AGREEMENT

This Agreement is entered into on this _____ day of _____, 20_____, by and between:

Provider: _____

Address: _____

Contact: _____

And

Client: _____

Address: _____

Contact: _____

1. SCOPE OF SERVICES

The Provider is engaged to perform forensic accounting and litigation support services in connection with the matter of _____ . The services may include, but are not limited to, the following:

1. Analysis of financial records, bank statements, tax returns, and accounting databases.
2. Identification of financial discrepancies, asset tracing, and valuation assessments.
3. Preparation of written expert reports, exhibits, and summaries for use in legal proceedings.
4. Preparation for and participation in depositions, hearings, trials, or alternative dispute resolution proceedings as an expert witness.
5. Other related consulting activities as mutually agreed upon in writing.

2. PROFESSIONAL FEES AND BILLING

The Client agrees to compensate the Provider for services rendered under the following terms:

1. **Hourly Rates:** Services will be billed at an hourly rate of \$ _____ for the principal accountant, and \$ _____ for staff accountants and consultants.
2. **Retainer:** The Client shall pay an initial non-refundable retainer fee of \$ _____ upon execution of this Agreement. This retainer will be applied against final billings or held in trust until completion of the engagement.
3. **Expenses:** The Client shall reimburse the Provider for all reasonable out-of-pocket expenses incurred, including travel, lodging, specialized database access, and document reproduction.
4. **Invoicing:** Invoices will be issued _____ and are due and payable within _____ days of receipt.

3. CLIENT RESPONSIBILITIES

The Client agrees to cooperate fully with the Provider and to provide access to all relevant financial records, documents, systems, and personnel necessary for the performance of the services. The Client warrants that all information provided to the Provider is complete and accurate to the best of their knowledge.

4. CONFIDENTIALITY AND WORK PRODUCT

The Provider agrees to maintain strict confidentiality regarding all non-public information obtained during the course of this engagement. All work papers, analyses, and draft reports prepared by the Provider shall remain the intellectual property of the Provider, subject to the attorney-client privilege and attorney work-product doctrine where applicable.

5. TERM AND TERMINATION

Either party may terminate this Agreement at any time upon _____ days' written notice to the other party. Upon termination, the Client shall pay the Provider for all services rendered and expenses incurred up to the effective date of termination.

6. DISPUTE RESOLUTION AND GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of _____. Any disputes arising out of this Agreement that cannot be resolved amicably shall be settled through binding arbitration in _____.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

For the Provider:

For the Client:

Signature

Signature

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____