# INVOICE

Invoice No.

Date

Due Date

**Case Name:**
**Case Number:**
**Mediator Name:**
**Mediation Date:**

**CLIENT / PARTY A BILL TO**

**CLIENT / PARTY B BILL TO**

| DESCRIPTION OF SERVICES | HOURS / QTY | RATE | TOTAL AMOUNT |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

**Subtotal**

**Party A Share (%)**

**Party B Share (%)**

**Retainer Applied**

**Total Due**

**Payment Terms & Professional Notes**

Mediator Signature

Date