

Tax ID / EIN: _____

Date: _____

To:

Dear _____,

On behalf of _____, we would like to express our deepest gratitude for your generous contribution of \$ _____ received on _____.

This meaningful gift was made in loving memory of _____. Your tribute is a beautiful way to honor their life and legacy. Please be assured that these funds will be used to support our ongoing mission and programs, specifically _____, keeping their memory alive through our impactful work.

As requested, we have sent a notification of your thoughtful tribute to the family, acknowledging your gift made in their memory without disclosing the specific contribution amount.

Thank you once again for your kindness, compassion, and support during this time. Your generosity makes a significant difference.

With sincere appreciation,

----- DETACH AND RETAIN FOR YOUR RECORDS -----

OFFICIAL DONATION RECEIPT

Receipt Number	_____	Date Issued	_____
Donor Name	_____		
Donor Address	_____ _____		
Contribution Amount	\$ _____	Payment Method	_____
In Memory Of	_____		
Eligible Tax Amount	\$ _____		

Thank you for your support. No goods or services were provided in exchange for this contribution. Please retain this receipt for your tax purposes.

Authorized Signature: _____
Organization EIN: _____