STATEMENT

Statement Date:

Account Number:

Statement Period:

VENDOR / SUPPLIER

PURCHASER / BILL TO

OPENING BALANCE

TOTAL PURCHASES

TOTAL PAYMENTS

AMOUNT DUE

DATE	REFERENCE NO.	DESCRIPTION	INCREASE (DR)	DECREASE (CR)	BALANCE

DATE	REFERENCE NO.	DESCRIPTION	INCREASE (DR)	DECREASE (CR)	BALANCE

CURRENT	1 - 30 DAYS	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS

PAYMENT TERMS & INSTRUCTIONS

AUTHORIZED SIGNATURE