MONTHLY RENTAL INCOME RECEIVABLE LEDGER

Record of Outstanding Rent and Payments Received

TENANT NAME:
PROPERTY ADDRESS:
UNIT NUMBER:
LEASE TERM:
MONTHLY RENT:
DUE DATE (DAY):

MONTH/PERIOD	DUE DATE	RENT DUE	DATE PAID	AMOUNT PAID	BALANCE DUE	RECEIPT NO.	NOTES / REMARKS
TOTAL:							

Prepared By (Property Manager / Landlord)

Reviewed / Approved By