

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# INVOICE

Invoice No: \_\_\_\_\_ Date: \_\_\_\_\_ Due Date: \_\_\_\_\_ Billing Period: \_\_\_\_\_

**BILL TO**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DESCRIPTION OF MAINTENANCE SERVICES	BILLING CYCLE	RATE	AMOUNT
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Subtotal: \_\_\_\_\_  
Tax Rate: \_\_\_\_\_  
Total Tax: \_\_\_\_\_  
**Total Due:** \_\_\_\_\_

**TERMS & CONDITIONS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PAYMENT INSTRUCTIONS**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

Date