

Account Statement

Statement Date: _____
Statement Period: _____
Account Number: _____
Payment Due Date: _____

BILL TO

SEND PAYMENT TO

PREVIOUS BALANCE	PAYMENTS / CREDITS (-)	NEW CHARGES (+)	OVERDUE AMOUNT	TOTAL AMOUNT DUE

ACCOUNT TRANSACTIONS

DATE	REFERENCE / INVOICE	DESCRIPTION	CHARGES (+)	CREDITS (-)	BALANCE

Trade Credit Terms & Account Notes

REMITTANCE ADVICE - PLEASE DETACH AND RETURN WITH PAYMENT

Customer Name: _____	Total Due: _____
Account Number: _____	Amount Enclosed: _____
Statement Date: _____	Payment Method: _____