

MULTI-TIERED HOURLY PAYROLL TRACKER

Employee Compensation Breakdown & Hours Ledger

EMPLOYEE NAME

PAY PERIOD START

EMPLOYEE ID

PAY PERIOD END

DEPARTMENT

PAYMENT DATE

PAY RATE TIER CONFIGURATION

TIER DESCRIPTION	MULTIPLIER / CONDITION	HOURLY RATE (\$)
Tier 1 (Base Rate)	Standard Hours	
Tier 2 (Overtime / Shift Differential)		
Tier 3 (Premium / Holiday / Double Time)		

HOURS & EARNINGS LEDGER

DATE	TIER 1		TIER 2		TIER 3		TOTAL GROSS PAY
	HOURS	PAY	HOURS	PAY	HOURS	PAY	

TOTALS

DEDUCTIONS & ADJUSTMENTS

FEDERAL INCOME TAX

STATE / LOCAL TAX

FICA (SOCIAL SECURITY & MEDICARE)

INSURANCE / BENEFITS DEDUCTIONS

OTHER DEDUCTIONS / ADJUSTMENTS

PAYROLL SUMMARY

TOTAL GROSS EARNINGS

TOTAL DEDUCTIONS (-)

NET PAYOUT

EMPLOYEE SIGNATURE & DATE

AUTHORIZED APPROVER & DATE