

OFFICIAL RECEIPT

Receipt No: _____
Date: _____

RECEIVED FROM

Name / Co: _____
Address: _____

PAYMENT REFERENCE

Invoice No: _____
Payment Method: _____
Transaction ID: _____

DESCRIPTION / INVOICE REFERENCE	INVOICE AMOUNT	AMOUNT PAID

Total Invoice Amount: _____
Total Paid: _____
Remaining Balance: _____

Remarks / Notes: _____

AUTHORIZED SIGNATURE

