



PRO FORMA QUOTATION

Quotation No:

Date:

Valid Until:

Payment Terms:

VENDOR / ISSUER

BILL TO / RECIPIENT

#	DESCRIPTION	QTY	UNIT PRICE	TOTAL AMOUNT

Subtotal

Tax / VAT

Shipping/Handling

Total Amount

Terms & Conditions / Payment Instructions

Placeholder for Terms & Conditions / Payment Instructions

Prepared By

Authorized Signature / Date