

SOFTWARE LICENSE TRACKER

Budget vs. Actual Cost Monitoring

Department / Cost Center

Fiscal Year

Last Updated

TOTAL ALLOCATED BUDGET

TOTAL ACTUAL SPENT

REMAINING BUDGET

ACTIVE LICENSES

▼	▼
▼	▼
▼	▼
▼	▼
▼	▼
▼	▼
▼	▼
▼	▼
▼	▼

Total

Notes / Remarks

Prepared By (Signature / Date)

Approved By (Signature / Date)