

# RETAINER RECEIPT

Upfront Deposit Confirmation

Receipt No: \_\_\_\_\_

Date: \_\_\_\_\_

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## RECEIVED FROM

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## RECEIVED BY

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DESCRIPTION OF SERVICES / PURPOSE OF RETAINER	AMOUNT

## PAYMENT METHOD

- Cash
- Check
- Credit Card
- Bank Transfer

Total Retainer Required:

Amount Received:

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**Remaining Balance:**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date Signed

**Terms & Conditions**

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