

DEBIT INVOICE

ACCRUED INTEREST CHARGE

COMPANY / ISSUER NAME

DEBIT MEMO#: _____

DATE _____

DUE DATE _____

DEBTOR / BILL TO

DEBTOR NAME / COMPANY

ATTENTION / CONTACT

BILLING ADDRESS

TAX ID / REGISTRATION NO.

ORIGINAL DEBT REFERENCE

ORIGINAL INVOICE NO.

ORIGINAL INVOICE DATE

ORIGINAL DUE DATE

DAYS OVERDUE

INTEREST CHARGE CALCULATION

DESCRIPTION OF ACCRUAL	PRINCIPAL AMOUNT	RATE (%)	ACCRUAL PERIOD	INTEREST DUE

Subtotal Interest Accrued: _____

Late Fees / Administration Charges: _____

TOTAL INTEREST DEBIT DUE: _____

PAYMENT TERMS & INSTRUCTIONS

BANK NAME

ACCOUNT NAME

ACCOUNT NUMBER / IBAN

SWIFT / BIC CODE

PREPARED BY (AUTHORIZED SIGNATURE)

Date

APPROVED BY

Date

This is a formal debit invoice for interest accrued on overdue balances in accordance with agreed terms.