# ANNUAL PENSION CONTRIBUTION REPORTING TEMPLATE

Retirement Contribution Report

## EMPLOYER & PLAN PROFILE

EMPLOYER / COMPANY NAME

EMPLOYER ID NUMBER (EIN)

REPORTING PLAN YEAR

RETIREMENT PLAN NAME

PLAN ID / NUMBER

SUBMISSION DATE

## EMPLOYEE CONTRIBUTION DETAILS

| Employee ID / SSN | Employee Name (Last, First) | Eligible Compensation | Employee Contributions | | Employer Contributions | | Total Contribution |
|---|---|---|---|---|---|---|---|
| | | | Pre-Tax ($) | Roth ($) | Matching ($) | Profit Sharing / Non-Elective ($) | |
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| | Total Summary: | | | | | | |

## EMPLOYER CERTIFICATION & AUTHORIZATION

I hereby certify that the contribution amounts reported above are accurate, conform to the specifications of the Plan Document, and have been processed in compliance with applicable federal and state retirement regulations.

AUTHORIZED EMPLOYER SIGNATURE

PRINTED NAME

TITLE

DATE