

PROGRESS PAYMENT CLAIM

Invoice No:
Date:

To (Client):
Address:
Contract Number:
Billing Period From:
Project Name:
Project Address:
Application Number:
Billing Period To:

CONTRACT SUMMARY TO DATE

Table with 2 columns: Description, Amount. Rows include: 1. Original Contract Sum, 2. Net Change by Change Orders (Approved), 3. Contract Sum to Date (Line 1 ± Line 2), 4. Total Completed & Stored to Date (Column G on SOV), 5. Retainage (% of Completed & Stored), 6. Total Earned Less Retainage (Line 4 less Line 5), 7. Less Previous Certificates for Payment (Line 6 from previous claim), 8. CURRENT PAYMENT DUE (Line 6 less Line 7), 9. Balance to Finish, Including Retainage (Line 3 less Line 6).

SCHEDULE OF VALUES

Table with 10 columns: ITEM NO., DESCRIPTION OF WORK, SCHEDULED VALUE, WORK COMPLETED (PREVIOUS, THIS PERIOD), MATERIALS STORED (NOT ON SITE), TOTAL COMPLETED & STORED (D+E+F), % (G/C), BALANCE TO FINISH (C-G), RETAINAGE. Includes a Total row at the bottom.

CERTIFICATIONS & SIGNATURES

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____

Date: _____

ARCHITECT / ENGINEER:

By: _____

Date: _____

OWNER:

By: _____

Date: _____