

CREDIT MEMO

Date: _____
Credit Memo #: _____
Customer ID: _____
Original Invoice #: _____
Original Invoice Date: _____

BILL TO

SHIP TO

ITEM CODE	DESCRIPTION	QTY	UNIT PRICE	TOTAL CREDIT
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

REASON FOR CREDIT

Subtotal: _____
Tax Rate: _____
Total Tax: _____
Total Credit: _____

AUTHORIZED SIGNATURE

DATE

