

FACILITY/LOCATION:

DEPARTMENT:

PERIOD FROM:

PERIOD TO:

## DAMAGED & SPOILED STOCK LEDGER

Ledger Ref No.

Date Created

Status

TOTAL DAMAGED QTY

TOTAL SPOILED QTY

TOTAL FINANCIAL LOSS

PENDING DISPOSAL

**Total Ledger Losses:**

**PREPARED BY (INVENTORY CUSTODIAN)**

Date: \_\_\_\_\_

**VERIFIED BY (QUALITY ASSURANCE)**

Date: \_\_\_\_\_

**AUTHORIZED BY (WAREHOUSE MANAGER)**

Date: \_\_\_\_\_