

DOWN PAYMENT RECEIPT

Partial Payment Acknowledgment

Receipt No: _____

Date: _____

Received From:

Address:

For the Sum of (in words):

Regarding Goods/Services:

Payment Details	Amount (\$)
Total Contract / Purchase Price	_____
Down Payment Amount Paid	_____
Remaining Balance Due	_____

Method of Payment:

☐

Cash

☐

Check

☐

Credit Card

☐

Bank Transfer

☐

Other

RECEIVED BY (AUTHORIZED SIGNATURE)

DATE SIGNED