

END-OF-LIFE PRODUCT & OBSOLETE INVENTORY LEDGER

Document of Obsolescence, Disposal, and Write-Off Tracking

Ledger ID:

Date Prepared:

Department/Location:

Prepared By:

Authorized Reviewer:

Review Date:

TOTAL OBSOLETE ITEMS

TOTAL BOOK VALUE

TOTAL EST. SALVAGE VALUE

TOTAL WRITE-OFF AMOUNT

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TOTALS:

Prepared By (Signature & Date)

Approved By (Signature & Date)