



DEPOSIT RECEIPT

Receipt No.

Date

RENTER DETAILS

Customer Name

Organization

Phone

Email

EVENT & RENTAL DETAILS

Event Date

Rental Start

Rental End

Venue/Location

EQUIPMENT DESCRIPTION	QTY	RENTAL RATE	REQUIRED DEPOSIT

Total Rental Value

Total Security Deposit

Deposit Amount Paid

Payment Method

Remaining Balance Due

DEPOSIT & RENTAL TERMS

- 1. The security deposit is required to reserve the equipment for the specified event date.
- 2. The deposit is refundable upon the safe, timely, and undamaged return of all rented equipment.
- 3. Cancellations made within a specified timeframe prior to the event may result in forfeiture of the deposit.
- 4. The renter is responsible for any loss or damage incurred to the equipment during the rental period.

AUTHORIZED REPRESENTATIVE SIGNATURE

RENTER SIGNATURE