

DEBIT MEMO

Date: _____
Debit Memo #: _____
Customer ID: _____

BILL TO

FINANCE CHARGE DETAILS

Interest Rate (Annual): _____
Days Past Due: _____
Payment Terms: _____

REF. DATE	ORIGINAL INVOICE #	PRINCIPAL AMOUNT	INTEREST RATE	DEBIT AMOUNT

Subtotal: _____
Other Charges: _____

Total Due: _____

Notes / Terms:

Prepared By _____

Authorized Signature